



Invoice Management

Automate receiving, entering, and matching invoices to purchase orders and receiving documents.

Save time and money
with fully automated
supplier invoicing.

Unimarket Invoice Management streamlines the way you receive, match, approve and pay supplier invoices.

Large, small or in-between, your suppliers will benefit from our automated invoice management solution. cXML integration allows you to receive invoices directly from an integrated supplier's e-commerce system, while Order-to-Invoice gives non-integrated suppliers and your accounts payable staff the ability to "flip" a purchase order into an electronic invoice. With Invoice Inbox, you can even receive invoices by email then complete the Order-to-Invoice process and attach the emailed invoice.

By automating the entire process, we deliver great 2-way and 3-way match rates, ensure accurate line-level details are captured, and reduce the chance for the type of errors, omissions and duplications that are all-too-common with manual data entry and scanning solutions.

Save time, cut costs

Managing paper invoices, including those received as PDFs, is expensive and time-consuming. Automating the review and approval process enables you to process each invoice up to five times faster and save as much as 80 per cent on the cost of processing.

Maximize supplier participation

We provide invoice receiving options to meet the varying needs of your supplier ecosystem, helping to drive maximum participation. cXML integration, Order-to-Invoice and Invoice Inbox - we're ready to help your suppliers invoice you electronically.


Focus on exceptions

Our automated, rules-driven matching process lets your accounts payable team focus on exceptions, rather than having to manually process every invoice.

No purchase order? No problem

When an invoice is received with no corresponding purchase order, it's no problem. These invoices can be electronically routed through an invoice exception workflow to ensure the purchase is authorized before payment is made.

Let's *connect and talk* about how we can help you get procurement done right.



Put these features to work in your organization.

Invoice integration

With cXML integration, invoices from integrated Marketplace suppliers are received electronically, automatically matched to the purchase order and cleared for payment with no human intervention.

Non-integrated suppliers

With Order-to-Invoice, non-integrated suppliers are able to access purchase orders in a self-service environment and quickly convert them to invoices. These invoices are automatically matched to the purchase order and cleared for payment.

Invoice inbox

With Invoice Inbox, suppliers simply email invoices to your Unimarket Invoice Inbox where invoices are matched to the purchase order and cleared for payment.

Retrofit requisition

When an invoice is received with no corresponding purchase order, a retrofit requisition can be created and electronically routed through workflow approval to ensure no invoice is ever paid without approval.

Exception approval routing

Not all invoices are created equal. When managing exceptions, accounts payable can easily route invoices to the appropriate stakeholder for approval before authorizing the invoice for payment.

Rules based matching

Intelligent and highly configurable, our Rules Based Matching establishes tolerance levels on a supplier-by-supplier or platform level, which allows organizations to align their invoice matching rules to organizational policies for maximum processing efficiency.

Integrated receiving

Ensure products and services are received prior to payment with our easy and integrated receiving process. Notification is automatically sent when an invoice arrives for products or services that have not yet been received. The notification is intended to remind the buyer to mark the items as received so the invoice can be matched and cleared for payment.

Marketplace

Unimarket Invoice Management is fully integrated to our Marketplace solution. Marketplace lets users easily search supplier catalogs to purchase everything they need to do their jobs, while suppliers benefit from being able to process orders and send invoices electronically.

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